PACIFICAHOUSING
Affordable homes. Better lives.

PACIFICA HOUSING ADVISORY ASSOCIATION
827 FISGARD STREET VICTORIA BC V8W 1R9
PHONE 250-385-2131 | FAX 250-385-6776
WWW.PACIFICAHOUSING.CA

INCIDENT REPORT

To address your concerns, please complete this form and direct it to the:

On-site Staff ☐ Tenant Relations Staff ☐ Management ☐

We cannot investigate this issue unless your *report is completed in full.* Your name will be held in confidence unless this matter is subject to Dispute Resolution under the Residential Tenancy Act, a court action, or a police investigation.

Your Name	Date of Incident	Time of Incident
Your Address	Telephone #	Other contact # or email

Describe the incident. Please be as specific as possible regarding **who, what, when, where**; include the name, unit # of the other tenant[s] and/or staff involved.
☞**Please state only the *facts*, not your assumptions, opinions, and/or judgements. Use the other side of this form if needed**.

Were there any witnesses? If yes, who?

Police Report Filed yes ◯ no ◯ Police File #

How did you handle the problem? Did you talk to the person involved? If so, what was their response?

Signature:_____ Date:_____

Print Email

09/01/09